

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

FEBRUARY 15, 2016

Council convened at 7:05 p.m. with Council President Rodney Patrick presiding.

**Present: Council Pro Tem Mc Donald, Councilmember Woodard, Councilmember Lewis,
Councilmember McClary and Council President Patrick (5)**

Absent: None (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA:

**Moved by Councilmember Woodard
Supported by Councilmember McClary**

To approve the agenda as submitted Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES:

**Moved by Councilmember McClary
Supported by Councilmember Woodard**

**To approve the minutes from the February 1, 2016 Regular Meeting. Yeas (5), Nays
(0), Absent (0).**

PUBLIC HEARING:

The Clerk stated this was the time and place to hold a Public Hearing to obtain views from the community on the proposed use of the City of Highland Park's FY 2016 CDBG allocation.

C.E.D. Director, Yvette Robinson explained the program guidelines, how and where to apply. Citizens and councilmembers ask questions regarding the program.

Moved by Councilmember McClary
Supported by Councilmember Lewis

To close the Public Hearing. Yeas (5), Nays (0), Absent (0). The Public Hearing was closed at 7:40 p.m.

BID OPENING:

The Clerk stated this was the time and place to open bids proposals from local contractors and builders for the purpose of rehabbing single family homes with funding from HUD through the CDBG program. Two (2) bids were received.

Hughes II Homes
15355 Piedmont
Detroit, Mi. 48223

Bid address and amount: 230 Colorado \$9,900 for roof replacement.

Hutchins Temperature Design
18032 Albion
Detroit, Mi. 48234

Bid address and amount: 33 Tennyson \$12,000 for boiler replacement.

Moved by Councilmember McClary
Supported by Councilmember Woodard

To refer the bids to the C.E.D. Director and for her to bring back a recommendation before the end of the meeting. Yeas (5), Nays (0), Absent (0).

**Moved by Councilmember McClary
Supported by Council Pro Tem Mc Donald**

To take a five (5) minute recess. Yeas (5), Nays (0), Absent (0). The meeting recessed at 8:00 p.m.

**Moved by Councilmember McClary
Supported by Councilmember Woodard**

To reconvene the meeting; meeting reconvened at 8:06 p.m.

**Moved by Councilmember McClary
Supported by Councilmember Lewis**

RESOLUTION authorizing the award of CDBG Housing Rehab contract to Hutchins Temperature Designs as the lowest and most responsive and responsible bidder;

WHEREAS, the City of Highland Park issued competitive bid package for the Housing Rehabilitation of 33 Tennyson on or about February 1, 2016; and

WHEREAS, the City of Highland Park received competitive bids from approximately 1 contractors from a list of qualified contractors; and

WHEREAS, on February 15, 2016 bids were publicly opened in City Council Chambers; and

WHEREAS, Hutchins submitted the lowest responsible and responsive bids as per the guidelines along with the required bid bond;

NOW HEREBY BE IT RESOLVED that the Highland Park City Council awards the bid for the Housing Rehabilitation of a boiler at 33 Tennyson to Hutchins Temperature Designs as the lowest responsive, and responsible bidder in the amount of \$12,000. Yeas (5), Nays (0), Absent (0).

**Moved by Councilmember Lewis
Supported by Councilmember McClary**

RESOLUTION authorizing the award of CDBG Housing Rehab contract to Hughes II Homes as the lowest and most responsive and responsible bidder;

WHEREAS, the City of Highland Park issued competitive bid package for the Housing Rehabilitation of 230 Colorado on or about February 1, 2016 and;

WHEREAS, the City of Highland received competitive bids from approximately 1 contractor from a list of qualified contractors; and

WHEREAS, on February 15, 2016, bids were publicly opened in City Council Chambers; and

WHEREAS, Hughes II Homes submitted the lowest responsible and responsive bids as per guidelines along with the required bid bond;

NOW HEREBY BE IT RESOLVED that the Highland Park City Council awards the bid for Housing Rehabilitation of a roof at 230 Colorado to Hughes II Homes as the lowest, responsive, and responsible bidder in the amount of \$9,900. Yeas (5), Nays (0), Absent (0).

ADMINISTRATION:

The following request was made.

Administration is requesting to advertise for Proposals and Qualifications to provide Cold Patching Services.

**Moved by Councilmember McClary
Supported by Councilmember Woodard**

To authorize administration to advertise for Proposals and Qualifications to provide Cold Patching Services. Yeas (5), Nays (0), Absent (0).

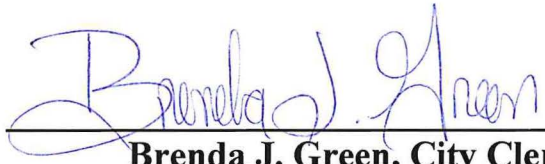
ADJOURNMENT:

**Moved by Council Pro Tem Mc Donald
Supported by Councilmember Woodard**

To adjourn this meeting; motion carried meeting adjourned at 8:53 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the proposed minutes of a Regular Meeting held on the 15th day of February 2016 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



Brenda J. Green, City Clerk