

**PROPOSED MINUTES OF THE  
VIRTUAL REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**SEPTEMBER 7, 2021**

Council convened at 7:01 p.m. with Council President Clyburn presiding.

Present: Council Pro Tem Patrick remotely from Highland Park, MI; Councilmember Jackson remotely from Highland Park, MI; Councilmember Bates remotely from Highland Park, MI; Councilmember Armstrong remotely from Highland Park, MI and Council President Clyburn remotely from Highland Park, MI (5).

Absent: (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Councilmember Armstrong  
Supported by Council Pro Tem Patrick

To approve the agenda as presented. Yeas (5), Nays (0), Absent (0).

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**APPROVAL OF MINUTES**

Moved by Councilmember Armstrong  
Supported by Council Pro Tem Patrick

To approve the minutes of the Virtual Workshop Meeting held August 16, 2021. Yeas (5), Nays (0), Absent (0).

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Moved by Councilmember Armstrong  
Supported by Council Pro Tem Patrick

To approve the minutes of the Virtual Regular Meeting held August 16, 2021. Yeas (5), Nays (0), Absent (0).

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**VETO  
09-07-21 V**

The following communication was received from Mayor Yopp.

Pursuant to the authority vested in the Mayor under Charter Section 6-3, I veto the resolution from the Highland Park City Council mandating that Ajax Paving, Inc. cease and desist its illegal operations at the City of Highland Park Department of Public Works yard located at 14200 Dequindre Street, Detroit, Michigan, 48212, immediately.

City Council has had an open invitation to review documents and discuss the matter with the City Attorney. However, instead of meeting in the City Attorney's Office, City Council has imprudently opted to waste taxpayer dollars by paying for information it can review at no cost. Again under Charter Section 7-3(15), this matter relating to Ajax was based upon my authority to manage and control all City property and I hereby veto this resolution. If Council asserts I have signed a contract, produce it.

Moved by Councilmember Bates  
Supported by Councilmember Armstrong

To override the Mayor's veto. Yeas (4), Nays (1) Jackson, Absent (0).

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**CITY ADMINISTRATOR**  
**09-07-21 VI a**

The following resolution was submitted for approval.

**RESOLUTION TO SOLICIT QUOTES FOR FIRE EQUIPMENT**  
**(BOTH ENGINES AND EQUIPMENT)**

Moved by Councilmember Armstrong  
Supported by Councilmember Bates

**WHEREAS**, the Highland Park Fire Department consists of 3 engines and one aerial truck; and

**WHEREAS**, the aerial truck is out of service and needs substantial work to be safe and recertified, making it more dangerous for a rescue in a high rise; and

**WHEREAS**, two of the three engines are almost 25 years old with the third engine being over 16 years old and, therefore, in continuous need of repairs; and

**WHEREAS**, the City requires new apparatus that will be safe and dependable for our firefighters to protect our city and its residents; and

**WHEREAS**, the City is also in need of personal protective equipment (i.e., protective clothing, respirator protection devices, etc.); and

**NOW, THEREFORE, BE IT RESOLVED**, that the City approves the solicitation of bids for new fire equipment (both engines and equipment). Yeas (5), Nays (0), Absent (0).

**09-07-21 VI b**

The following resolution was submitted for approval.

**RESOLUTION TO RETAIN CARL JOHNSON, JR. CPA TO ASSIST  
HIGHLAND PARK WITH MONTHLY AND ANNUAL ACCOUNTING SERVICES**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

**WHEREAS**, the State of Michigan mandates comprehensive monthly, quarterly and yearly audit reports for cities; and

**WHEREAS**, the Carl Johnson Jr., CPA group has extensive knowledge of the State of Michigan reporting requirements and will assist the city with: 1) special accounting projects, 2) grant administration, 3) monthly reporting, 4) the annual audit report, and 5) administrative internal controls; and

**WHEREAS**, Mr. Johnson formerly worked with the Highland Park Financial Department while associated with a major accounting firm.

**NOW, THEREFORE, BE IT RESOLVED** by the City that it allow the Finance Director to retain Carl Johnson Jr., CPA at a rate of \$10,000.00 per month for a three-year period starting October 4, 2021. Yeas (5), Nays (0), Absent (0).

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**FINANCE  
09-07-21 VII**

The following resolution was submitted for approval.

**RESOLUTION TO ACCEPT FEMA-DR-MI (COVID-19) PUBLIC ASSISTANCE  
GRANT IN THE AMOUNT OF \$21,851.27**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Jackson

**WHEREAS**, the purpose of the FEMA Public Assistance Grant program was to provide supplementary financial assistance for disaster relief in eligible areas within the State, including funds for emergency protective measures-actions taken to eliminate or lessen immediate threats to lives, public health or safety related to Covid; and

**WHEREAS**, Highland Park provided personal protective equipment (PPE), such as face masks, gloves and hand sanitizer to first responders who responded to emergency calls and employees to prevent the spread of Covid from 3/9/20 - 8/7/20; and

**WHEREAS**, Highland Park also provided deep cleaning/sanitation services to offices, City-owned vehicles, etc.; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Highland Park accepts the FEMA Public Assistance Grant in the amount of \$21,851.27 for reimbursement of expenses incurred between 3/9/20 and 8/7/20 related to Covid 19. Yeas (5), Nays (0), Absent (0).

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**LEGAL  
09-07-21 VIII**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT WITH LIFELINE CONCORD, LLC TO  
PROVIDE AMBULANCE TRANSPORTATION SERVICES**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To postpone this item until the September 20, 2021 Regular meeting. Yeas (5), Nays (0), Absent (0).

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**ENGINEERING  
09-07-21 IX**

The following resolution was submitted for approval.

**RESOLUTION AUTHORIZING THE RECLAMATION OF FEDERAL AID FUNDING  
FROM MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE ROAD  
REHABILITATION FOR DAVISON SERVICE DRIVES WITHIN THE CITY OF  
HIGHLAND PARK.**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

**WHEREAS**, the Department of Public Works obtained funding from the Michigan Department of Transportation (MDOT) for rehabilitation along the eastbound and westbound Davison Service Drives within the City of Highland Park as part of the industrial expansion for the neighboring development; and

**WHEREAS**, the Department of Public Works received a notice of selection for funding for rehabilitation and reconstruction from MDOT for the Davison Service Drives within the City of Highland Park; and

**WHEREAS**, as part of the tentative award of the grant, the City of Highland Park shall be eligible to receive 100% federal aid funding up to approximately \$770,000 from MDOT for the rehabilitation of the Davison Service Drives; and

**WHEREAS**, as part of the tentative award of the grant, the City of Highland Park shall be responsible for the cost of services necessary for the engineering design, permitting, and other construction documents necessary for the rehabilitation for the Davison Service Drives; and

**WHEREAS**, the project shall be from the easternly municipal boundary of the City of Highland Park to the east right-of-way of Oakland Avenue along the eastbound and westbound Davison Service Drives. Construction shall include mill and overlay of existing pavement, full-depth removal and replacement of existing pavement, concrete curb and gutter installation, and ADA sidewalk ramp removal and replacement on the Davison Service Drives; and

**WHEREAS**, the City of Highland Park Engineering Department will manage the commencement and completion of the project. The Engineering Department will prepare and submit final plans to MDOT for obligation by second quarter fiscal year 2022; and

**WHEREAS**, the Engineering Department shall begin engineering design of the road repair during the Fall of 2021, and produce construction ready documents for second quarter of fiscal year 2022, with the objective of coordinating with other scheduled city construction projects in the area, which may include replacement of existing pavement, water main replacement, and sewer rehabilitation along Oakland Avenue; and

**BE IT RESOLVED**, that the Highland Park City Council APPROVES the reclamation of the MDOT funding for Davison Service Drives road rehabilitation and will comply with its terms. Yeas (5), Nays (0), Absent (0).

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**PUBLIC WORKS**  
**09-07-21 X**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE REPLACING SIDEWALKS IN FRONT OF HIGHLAND  
PARK CITY HALL FROM CALIFORNIA TO CONNECTICUT**

Moved by Councilmember Bates  
Supported by Councilmember Armstrong

**WHEREAS**, under Michigan law, cities, townships, and municipalities have a duty to maintain sidewalks in reasonable repair; and

**WHEREAS**, sidewalks in front of City Hall are in violation of Michigan law; and

**WHEREAS**, Century Cement, who did the cement work to bring the front entrance of City Hall into ADA compliance, has submitted a bid for \$33,635; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Highland Park approves the contract with Century Cement to replace the sidewalk in front of Highland Park City Hall from California to Connecticut for a price not to exceed \$33,635. Yeas (5), Nays (0), Absent (0).

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**OUTSIDE COMMUNICATION  
09-07-21 XI**

The following communication was received from Healing Spring Missionary Baptist Church.

Saturday, September 11, 2021 from 10:00 a.m. to 6:00 p.m. the Wayne Health Mobile Unit will be at Healing Spring Missionary Baptist Church 12647 Hamilton. Screenings for diabetes, cholesterol, kidney function and blood pressure will be provided; as well as COVID-19 testing and vaccination. No insurance, identification, or appointment needed. If you have any questions or comments call 313.448.9850 or visit waynehealthcares.org.

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To received and file the above communication. Yeas (5), Nays (0), Absent (0).

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**ADJOURNMENT**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To adjourn the meeting, motion carried, meeting adjourned at 7:56 p.m.

**CERTIFICATE**

I hereby certify that the attached is a copy of the minutes of the Virtual Regular Meeting held the 7<sup>th</sup> day of September 2021 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk