

**MINUTES OF THE REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**October 21, 2019**

**Council convened at 7:05 p.m. with Council President Patrick presiding.**

**Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Bates and Council President Patrick. (4).**

**Absent: Councilmember Lewis (1) (excused)**

**A quorum being present, Council was declared in session.**

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**APPROVAL OF AGENDA**

**Moved by Council Pro Tem McDonald**

**Supported by Councilmember Bates**

**To approve the agenda Yeas (4), Nays (0), Absent (1)**

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**APPROVAL OF MINUTES:**

**Moved by Council Pro Tem McDonald**

**Supported by Councilmember Bates**

**Approve Workshop Meeting minutes from October 4, 2019. Yeas (4), Nays (0), Absent (1).**

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**Moved by Councilmember Woodard**

**Supported by Councilmember Bates**

**Approve Regular Meeting minutes from October 7, 2019. Yeas (4), Nays (0), Absent (1).**

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**COMMUNITY DEVELOPMENT:**

**10-21-19-V**

**The following resolution was submitted for approval.**

**RESOLUTION TO APPROVE A ONE YEAR CONTRACT WITH SAFE BUILET MICHIGAN, LLC.**

**I request approval for a One Year Contract with Safe Built Michigan, LLC for Inspection services for the City of Highland Park.**

Moved by Councilmember Woodard  
Supported by Councilmember Bates

WHEREAS, the State of Michigan requires the engagement of an inspector for the express purpose of enforcing the state building code; and

WHEREAS, the City of Highland Park entered into a contract with Safe built Michigan, LLC on September 8, 2016 to provide inspection services, including; business licenses, rentals, safety, etc. for a fee of 80% of total revenues collected; and

WHEREAS, at the May 6, 2019 City Council meeting, the City approved the solicitation of bids for building inspection services; and

WHEREAS, two bids were received, one from Safe built and one from McKenna, with both bid resulting in approximately the same revenue split (80%) as the current Safe built contract; and

WHEREAS, negotiations with Safe built resulted in an agreement to reduce fees from 80% to 75% provide a Safe built employee to man the permit window from 9:00 a.m.-1:00 p.m. on Monday, Wednesday and Friday, at their expense; and house 4 Safe built employees in City facilities; and

NOW, THEREFORE, BE IT RESOLVED that the City of Highland Park approves the one-year contract with Safe built Michigan, LLC 426 E. Lincoln, Royal Oak, MI 48067. Yeas (4), Nays (0), Absent (1).

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DEPARTMENT OF PUBLIC WORKS:

10-2-19-VI

The following resolution was submitted for approval.

RESOLUTION TO UTILIZE MIDEAL CONTRACT FOR THE PURCHASE OF ROAD SALT FROM DETROIT SALT COMPANY

Moved by Councilmember Woodard  
Supported by Councilmember bates

WHEREAS, the State of Michigan MIDEAL program is an extended purchasing program which allows Michigan cities (Highland Park is currently a dues-paying member) to use state contracts to buy goods and services; and

WHEREAS, the City of Highland Park is responsible for the health and welfare of its citizens as well as the maintenance of its roads; and

WHEREAS, the spending of road salt if found to be useful in minimizing the negative impact of ice and snow buildup during the winter months; and

WHEREAS, in previous years, the City has used approximately 500 tons of road salt to assist in maintaining the winter roads; and

**WHEREAS, Detroit Salt Company has been a provider of road salt to the City for a number of years and is a MiDeal contractor; and**

**WHEREAS, Detroit Salt has agreed to reserve up to 500 tons of salt for the City of Highland Park during the winter of 2019/2020 at a price of \$60.54/ton or up to \$30,270 for 500 tons; and**

**NOW, THEREFORE, BE IT RESOLVED THAT THE City approves the purchase of up to 500 tons of road salt at \$60.54/ton from Detroit Salt Company for the 2019/2020 winter season. Yeas (3), Nays (0), Absent (1).**

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**FINANCE:**

**10-21-19-VII**

**The Finance Director submitted the monthly financial statement September 30, 2019.**

**Moved by Council Pro Tem McDonald**

**Supported by Councilmember Bates**

**To receive and file the Monthly Financial Statement September 30, 2019 submitted by the Finance Director. Yeas (4), Nays (0), Absent (1).**

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**FIRE DEPARTMENT:**

**10-21-19-VIII**

**The following resolution was submitted for approval.**

**RESOLUTION TO ESTABLISH PROTOCOL FOR THE DISPENSING OF FUEL DURING HALLOWEEN SEASON**

**Moved by Councilmember Woodard**

**Supported by Council Pro-Tem McDonald**

**WHEREAS, in efforts to mitigate the occurrence of incendiary fires within the City of Highland Park during the Halloween season, the City of Highland Park Fire Department proposes the following restrictions to be enforced at all service stations throughout the City of Highland Park;**

**Except for emergencies, dispensing of fuel into portable gas containers will be prohibited. Anyone purchasing gasoline, kerosene, or diesel fuel in a gas container must be at least 18 years of age and provide a state-issued driver's license or identification card to the gas station clerk. This restriction will be imposed beginning October 29, 2019, through November 1, 2019, from 7:00 p.m. to 7:00 a.m.**

**NOW THEREFORE BE IT RESOLVED, the City Council approves the restriction and its enforcement by the City of Highland Park Fire Department. Yeas (4), Nays (0), Absent (1).**

**COUNCIL AFFAIRS:**

**Moved by Councilmember Woodard**

To offer a motion for the adoption of a Memorandum of Understanding between Urban Canna Solutions, LLC. and City of Highland Park for development of eventual lease agreement concerning a type of partnership between Urban Canna Solutions, LLC and the City of Highland Park related to the property known as 15900 Woodward Avenue, Highland Park, MI 48203.

Councilmember Bates supported the motion asking for an amendment to the motion with an option of benchmarks that has specific dates for council to keep up with the progress if the benchmarks are not met the Memorandum of Understanding is cancel. This MOU is referred to Administration and Legal to compile the benchmarks. Yeas (3) Councilmember Woodard, Councilmember Bates and Council President Patrick, Nays Council Pro-Tem McDonald, Absent Councilmember Lewis.

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**Moved by Councilmember Woodard**

**Supported by Councilmember Bates**

To rescheduled the Workshop and Regular Council meeting to be held on Monday, November 4, 2019 to Tuesday, November 12, 2019 at 5:30 p.m. and 7:00 p.m. Yeas (4), Nays (0), Absent (1).

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**Moved by Councilmember Woodard**

**Supported by Councilmember Bates**

To approve the parade application from Parker Pride committee for Michigan Week to be held May 16, 2020. Yeas (4), Nays (0), Absent (1).

**ADJOURNMENT:**

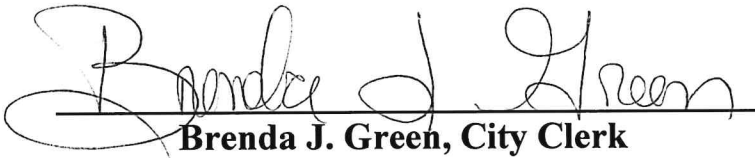
**Moved by Councilmember Bates**

**Supported by Councilmember Woodard**

To adjourn the meeting; motion carried meeting adjourned at 7:50 p.m.

**CERTIFICATE**

**I, hereby certify that the attached is a copy of the Proposed Minutes of a Regular Meeting held on the 21<sup>st</sup> of October 2019. Minutes are available for public inspection at the address designated on the posted public notice.**

  
**Brenda J. Green, City Clerk**