

**PROPOSED MINUTES OF THE VIRTUAL & IN-PERSON  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**Tuesday, September 3, 2024**

Council convened at 7:09 p.m. with Council President Thomas presiding.

Present: Council President Thomas, Council Pro Tem Robinson, Councilwoman Manica, and Councilman Ash-Shafii, Councilwoman Martin (5).

Absent: (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Council Pro Tem Robinson  
Supported by Councilman Ash Shafii

To approve the agenda with an amendment to move item #VII – Resolution for the submittal of “Plug-In” a Michigan Tri-County EV Charging Equity Project to a workshop. Yeas (2), Council Pro Tem Robinson and Councilman Ash Shafii, Nays (3) Councilwoman Manica, Councilwoman Martin and Council President Thomas, Absent (0).

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Moved by Councilman Ash Shafii  
Supported by Councilwoman Manica

To approve the agenda with the updated resolution for item# 5. Yeas (4), Nays (1) Council Pro Tem Robinson, Absent (0).

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**APPROVAL OF MINUTES**

Moved by Councilwoman Manica  
Supported Council President Thomas

To approve the minutes from the In-Person and Virtual Workshop Meeting held August 19, 2024. Yeas (4), Nays (1), Council Pro Tem Robinson, Absent (0).

Moved by Councilwoman Manica  
Supported by Council President Thomas

To approve the minutes from the In-Person and Virtual Regular Meeting held August 19, 2024.  
Yeas (5), Nays (0), Absent (0).

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**V. CITY COUNCIL:**

**09-03-24 V**

The following resolution was submitted for approval.

Moved by Councilwoman Manica  
Supported by Council President Thomas

**RESOLUTION REGARDING THE RE-APPOINTMENT OF THE VACANT CITY TREASURER POSITION**

**WHEREAS** Lisa Stolarski was appointed to serve as the City of Highland Park Treasurer by this Honorable Council via resolution on March 18, 2024; and

**WHEREAS**, the March 18, 2024 resolution appointing Lisa Stolarski stated that the appointment was conditioned upon passing a background check **AND** being bonded by the City of Highland Park and the County of Wayne; and

**WHEREAS**, the amount of required bond was set in the March 18, 2024 resolution at a value of two million dollars, pursuant to Charter Section 4-8; and

**WHEREAS**, the March 18, 2024 resolution specifically directed the Treasurer to “undertake all necessary actions to secure the fixed bond prior to assuming any duties as Treasurer of the City of Highland Park; and

**WHEREAS** Lisa Stolarski has not acquired a two-million-dollar bond since March 18, 2024; and

**WHEREAS** Lisa Stolarski has not been bonded by the County of Wayne since March 18, 2024;  
and

**WHEREAS** the City of Highland Park Charter, in Section 4-10, Subsection 9 states that a City office becomes vacant when there is a failure to file the bond required for the office as required by law, the Charter or City Ordinance; and

**WHEREAS** the City of Highland Park Treasurer position is now vacant pursuant to Charter Section 4-10, Subsection 9;

**NOW THERE, BE IT RESOLVED**, that the Highland Park City Council shall appoint another individual to the vacated position within thirty (30) days, pursuant to Highland Park City Charter, Section

4-13. Yeas (2) Council President Thomas and Councilwoman Manica, Nays (3) Councilman Ash-Shafii, Councilwoman Martin and Council Pro Tem Robinson, Absent (0).

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**CITY CLERK:**  
**09-3-24 VI**

The following resolution was submitted for approval.

Moved by Councilwoman Manica  
Supported by Council President Thomas

**BE IT RESOLVED** that all election workers serving for the General Election to be held on Tuesday, November 5, 2024 shall be paid \$275.00 for Chairperson and \$250.00 for Inspector which includes attending the election training session prior to the election;

**BE IT ALSO RESOLVED** that the following places are hereby designated as the polling places within the City of Highland Park for this election;

PRECINCTS & DISTRICTS	LOCATION
1- District 1 Downes Manor	13725 John R
2- District 1 Blackwell Municipal Complex	12050 Woodward Ave.
3- & 4 District 2 Ernest T. Ford Fieldhouse	10 Pitkin
5. District 3 Faith Tabernacle Church	16548 Hamilton
6- District 3 Healing Spring Church	12647 Hamilton

**NOW THEREFORE, BE IT RESOLVED** that pay for all election workers and the establishment of polling places, (4) A.V. Counting Board for app precincts for the General Election be approved. Yeas (4), Nays (1) Council Pro Tem Robinson, Absent (0).

\*\*Just a reminder

The Early Voting site remains at City Hall 12050 Woodward Ave.  
Early Voting for the November 5, 2024 election will start Saturday, October 26, 2024 thru Sunday, November 3, 2024.

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**COMMUNITY DEVELOPMENT:**

**09-03-24 VII**

**RESOLUTION FOR THE SUBMITTAL OF "PLUG-IN": A MICHIGAN TRI-COUNTY EV CHARGING EQUITY PROJECT" A COLLABORATIVE APPLICATION LED BY PRIMARY SPONSOR RIVER ROUGE, TO THE U.S. DEPARTMENT OF TRANSPORTATION (DOT), FEDERAL HIGHWAY ADMINISTRATION (FHWA), OFFICE**

**OF PLANNING, ENVIRONMENT, AND REALTY (HEP); CHARGING AND FUELING INFRASTRUCTURE (CFI)  
GRANT PROGRAM ROUND 2, BY THE CITY OF HIGHLAND PARK'S COMMUNITY AND ECONOMIC  
DEVELOPMENT (CED) DEPARTMENT**

Moved by Councilwoman Manica  
Supported by Council President Thomas

**WHEREAS** the Charging and Fueling Infrastructure Discretionary Grant Program (cfi Program) established under the Infrastructure Investment and Jobs Act ("Bipartisan Infrastructure Law" of "BIL") was developed by the U.S. Department of Transportation. The CFI Program investments are meant to make modern and sustainable infrastructure accessible to all drivers of electric, hydrogen, propane, and natural gas vehicles. The BIL provides \$2.5 billion over five years for this program to strategically deploy electric vehicles in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantages communities; and

**WHEREAS** the City of Highland Park as a community is confirmed to meet eligibility requirements; and

**WHEREAS** community benefits may include job training and local economic opportunities for workers, reduced greenhouse gas emissions, improved local air quality, and enhanced economic viability for the City of Highland Park; and

**WHEREAS** the City of Highland Park was invited to jointly pursue a portion of the \$10,900,000 in federal funds along with eight other Southeast Michigan municipalities for a total project cost estimated at \$13,000,000 under the condition that Frances Energy has agreed to match \$2,700,000 (20%); and

**WHEREAS** the City of Highland Park will not be required to provide any match of the awarded grant amount; and

**WHEREAS** the grant application value for the City of Highland Park is estimated to between \$700,000 and \$1,000,000 and it will cover procurement and installation of EV charging stations that can be described as (8) Level 2 AC type 16.64kW Single Port Dispensers (J1772), & two (2) DC fast Charging type 200kW Dual-Port Dispensers (NACS+CCS); and

**NOW, THEREFORE, BE IT RESOLVED**, that the Highland Park City Council approves the submittal by the City's administration, of the CFI Grant Application requesting a total award value for Highland Park of between \$700,000 and \$1,000,000 to the U.S. Department of Transportation by September 11, 2024 and if the CFI Grant Application is awarded, this Council shall take action to approve its receipt. Yeas (4), Nays (1) Council Pro Tem Robinson, Nays (0).

**DEPARTMENT OF ENGINEERING:  
09-3-24 VIII**

**RESOLUTION FOR THE RESUBMITTAL OF VACATION DOCUMENTS FOR THE MEANS HIGHLAND PARK  
LLC, HAMILTON CORRIDOR PROJECT**

Moved by Councilwoman Manica  
Supported by Councilman Ash Shafii

WHEREAS, as part of the original land assemblage, the streets and alleys ways for the overall site (Exhibit A attached) were vacated through City Council with the original public hearing on December 7<sup>th</sup>, 2020, and approved at City Council meeting on April 4<sup>th</sup>, 2022;

WHEREAS on May 6, 2024, the City Engineering Department and Community and Economic Development Department confirmed the vacation of 274 W. Grand Street Exhibit B (attached)

WHEREAS it was discovered upon further review by the State of Michigan of the legal description for the vacated parts of the streets and alleyways that certain parts of the description resulted in ambiguity or omitted parts of the streets and alleyways intended to be vacated. This resolution is being submitted as a corrective version as provided by the Means Highland Park, LLC surveyor of record;

WHEREAS, in furtherance of the Resolution by Highland Park City council on April4, 2022, it is confirmed that all the street and alleyways depicted on the attached "Exhibit C" and within the boundaries of said lands as described in the attached "exhibit D" are vacated. This letter will serve as our final approval and confirmation of the vacation of streets and alleyway for Means Highland Park, LLC Hamilton Corridor Project;

NOW, THEREFORE, BE IT RESOLVED, that Council approved the City's resubmission of the Means Group Highland Park, LLC, Hamilton Corridor Project. Yeas (5), Nays (0), Absent (0).

**THIS IS A RESUBMISSION OF THE RESOLUTION ONLY FOR ADMINISTRATIVE PURPOSES**

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**DEPARTMENT OF PUBLIC WORKS:**

**09-03-24 IX**

**RESOLUTION TO TERMINATE CONTRACT WITH KNOE ELEVATOR**

Moved by Councilman Ash Shafii  
Supported by Council Pro Tem Robinson

WHEREAS, on January 16, 1997, the City entered a contract with Detroit Elevator Company for maintenance and repair services for city-owned elevators; and

WHEREAS Detroit Elevator went out of business and sold its assets, including said contract, to Kone Elevator; and

WHEREAS, the City wishes to terminate said contract, which requires the City provide thirty (30) days' notice of its intention to terminate said contract due to poor service and high costs; and

NOW THEREFORE, BE IT RESOLVED that the City approves providing thirty (30) days' notice to Kone Elevator for the termination of its contract with the City. Yeas (5), Nays (0), Absent (0).

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COUNCIL AFFAIRS:

Moved by Councilman Ash Shafii  
Supported By Councilwoman Martin

To temporary suspends the rules of procedures to bring a motion before council. Yeas (4), Nays (1) Council President Thomas, Absent (0).

Moved by Councilman Ash Shafii  
Supported by Councilwoman Martin

To place a temporary moratorium on all water shut-off for residential homes only as long as they are paying their bills until the rates comes down at the end of the year until December 31, 2024. Yeas (3) Councilman Ash-Shafii, Councilwoman Martin and Council Pro Tem Robinson, Nays (2) Councilwoman Manica and Council President Thomas, Absent (0).


ADJOURNMENT:

Moved by Councilman Ash-Shaff  
Supported by Councilwoman Martin

To adjourn the meeting at 8:40 p.m.; motion carried.

## CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of the Virtual & In-Person Regular Meeting held the 3<sup>rd</sup> day of September 2024 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.

 City Clerk