

**MINUTES OF THE  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**SEPTEMBER 19, 2016**

Council convened at 7:05 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Lewis  
Councilmember McClary and Council President Patrick (5).

Absent: (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA  
09-19-III**

Moved by Councilmember McClary  
Supported by Councilmember Woodard

To approve the agenda. Yeas (5), Nays (0), Absent (0).

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**APPROVAL OF MINUTES  
09-19-IV**

Moved by Councilmember McClary  
Supported by Council Pro Tem McDonald

To approve the minutes of the Workshop meeting held September 6, 2016. Yeas (5),  
Nays (0), Absent (0).

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Moved by Councilmember McClary  
Supported by Councilmember Lewis

To approve the minutes of the Regular meeting held September 6, 2016. Yeas (5), Nays  
(0) Absent (0).

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**ADMINISTRATION**  
**09-19-Va**

The following resolution was submitted for approval.

**RESOLUTION**  
**TO APPROVE THE PROPOSAL TO PURCHASE ADDITIONAL MODULES FOR THE**  
**BS&A SYSTEM**

Moved by Councilmember McClary  
Supported by Councilmember Woodard

WHEREAS, the City of Highland Park is under financial duress; and

WHEREAS, the City Council has approved and supported a restructuring of the Finance Department; and

WHEREAS, a stated objective of the restructuring is to increase the reporting capabilities and in-house information available to the management and governing body of the city; and

WHEREAS, the Finance Department has also been taking steps to reduce excessive charges paid to third parties; and

WHEREAS, Finance has determined that coordinating the payroll with human resource activities and processes with the existing financial enterprise system will accomplish the above two objectives; and

WHEREAS, purchasing the payroll and human resources module of the BS&A Financial Software System is a fiscally prudent and timely action for the City's restructuring; and

NOW, THEREFORE, BE IT RESOLVED that the Highland Park City Council hereby authorizes the purchase of the BS&A payroll and human resources module for \$46,105, said funds to be paid from amounts previously budgeted in Computer Upgrades and Software.

BE IT FINALLY RESOLVED that a copy of this resolution becomes a part of the official records of the City of Highland Park. Yeas (5); Nays (0); Absent (0).

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**09-19-Vb**

The following resolution was submitted for approval

**RESOLUTION TO APPROVE THE DTE CORTLAND SUBSTATION PROJECT**

Moved by Councilmember McClary  
Supported by Councilmember Lewis

**WHEREAS**, DTE wishes to consolidate the Oakman, Linwood, and Pingree substations located in the City of Detroit into one substation – the Cortland Substation – located in the City of Highland Park; and.

**WHEREAS**, the new Cortland substation, which will improve reliability and reduce outage events, is a three-phase plan to be completed by December 31, 2018; and

**WHEREAS**, as an incentive to the City of Highland Park, DTE has offered \$150,000 for street lighting in Michigan, the acceptance of which will be decided by the City.

**NOW THEREFORE, BE IT RESOLVED**, that the City of Highland Park approves the Cortland substation project. Yeas (5); Nays (0); Absent (0).

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### **09-19-Vc**

The following resolution was submitted for approval.

#### **RESOLUTION TO THE APPOINTMENTS OF THE HISTORIC COMMISSION**

WHEREAS, in accordance with Chapter 272 of the City Ordinance, the City established a Historic Commission to over see the policies & procedures of the Historic department; and

WHEREAS, In accordance with Chapter 272.02 the Commission is to consist of 7 residents of the City of Highland Park appointed by the Mayor; and

WHEREAS, the appointments of the Historic Commission are subject to Council approval; and

WHEREAS, the administration is seeking to improve, promote and preserve the rich history of the City;

NOW HEREBY BE IT RESOLVED that the Highland Park City Council approves the Mayoral appointments for the Historic Commission as follows:

**It was moved by Councilmember Lewis to take the appointments individually. All council members were in agreement.**

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Moved by Council Pro Tem McDonald  
Supported by Councilmember McClary

To approve Frank Ross to the Historic Commission for the term ending June 30, 2019. Yeas (5); Nays (0); Absent (0).

\*

Moved by Council Pro Tem McDonald  
Supported by Councilmember Woodard

To approve Art Rizzo to the Historic Commission for the term ending June 30, 2019. Yeas (5); Nays (0); Absent (0).

\*

Moved by Councilmember Lewis  
Supported by Councilmember Woodard

To approve Teresa Maxwell-Kelly to the Historic Commission for the term ending June 30, 2018. Yeas (5); Nays (0); Absent (0).

\*

Moved by Councilmember Woodard  
Supported by Councilmember McClary

To approve LaVerne Calloway to the Historic Commission for the term ending June 30, 2018. Yeas (5); Nays (0); Absent (0).

\*

Moved by Councilmember McClary  
Supported by Councilmember Woodard

To approve Jeffrey Harris to the Historic Commission for the term ending June 30, 2017. Yeas (3) Council Pro Tem McDonald, Council members Woodard and McClary; Nays (2) Councilmember Lewis and Council President Patrick; Absent (0).

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Moved by Councilmember McClary  
Supported by Councilmember Lewis

To approve Gwen Battle to the Historic Commission for the term ending June 30, 2017. Yeas (5); Nays (0); Absent (0).

\*

Moved by Councilmember Woodard  
Supported by Councilmember McClary

To approve Jessica Wildman to the Historic Commission for the term ending June 30, 2017. Yeas (2) Council members Woodard and McClary; Nays (3) Council Pro Tem McDonald, Councilmember Lewis, Council President Patrick; Absent (0).

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## **COMMUNITY DEVELOPMENT**

### **09-19-VIa**

The following resolution was submitted for approval.

### **RESOLUTION TO APPROVE PURCHASE OF VACANT STRUCTURE LOCATED AT 106 COLORADO HIGHLAND PARK, MI 48203 PIN: 43 013 07 0482 000**

Moved by Councilmember McClary  
Supported by Councilmember Lewis with question

**WHEREAS**, in accordance with Section 3-1 of the Charter of the City of Highland Park, “the City shall have power to manage and control finances, rights, interests, buildings, and property” of the City; and

**WHEREAS**, the City of Highland Park holds in its inventory a surplus of city owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the property located at 106 Colorado, parcel ID number 43 013 07 0482 000; and

**WHEREAS**, the City received an offer to purchase 106 Colorado from Ramessu Iyi of Detroit, MI; and

**WHEREAS**, Ramessu Iyi meets the criteria approved by the City Council for the Offer to Purchase program and agrees to comply with the provisions of the City’s Policy & Procedure regarding such purchases;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the residential structure located at 106 Colorado, Highland Park, MI at the cost of \$500 to Ramessu Iyi.

After discussion between City Council and Community Director Robinson, Councilmember Lewis withdrew her support.

**Motion failed, no other member offered support**

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**09-19-VIb**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL VACANT LOT  
LOCATED AT 64 MIDLAND HIGHLAND PARK, MI 48203  
PIN: 43 003 03 0600 000**

Moved by Councilmember McClary  
Supported by Councilmember Lewis

**WHEREAS**, in accordance with Section 3-1 of the Charter of the City of Highland Park, “the City shall have power to manage and control finances, rights, interests, buildings, and property” of the City; and

**WHEREAS**, the City of Highland Park holds in its inventory a surplus of city owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the property located at 64 Midland parcel ID number 43 003 03 0600 000; and

**WHEREAS**, the City received an offer to purchase 64 Midland from Shirley A. Trammell of Highland Park, MI; and

**WHEREAS**, Shirley A. Trammell meets the criteria approved by the City Council for the Offer to Purchase program and agrees to comply with the provisions of the City's Policy & Procedure regarding such purchases;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the residential vacant lot located at 64 Midland, Highland Park, MI at the cost of \$250 to Shirley A. Trammell. Yeas (5); Nays (0); Absent (0).

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**09-19-VIc**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL VACANT LOT  
LOCATED AT 250 WAVERLY HIGHLAND PARK, MI 48203  
PIN: 43 012 01 0070 001**

Moved by Councilmember McClary  
Supported by Councilmember Lewis with question

**WHEREAS**, in accordance with Section 3-1 of the Charter of the City of Highland Park, "the City shall have power to manage and control finances, rights, interests, buildings, and property" of the City; and

**WHEREAS**, the City of Highland Park holds in its inventory a surplus of city owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the property located at 250 Waverly number 43 012 01 0070 001; and

**WHEREAS**, the City received an offer to purchase 250 Waverly from Christopher Ducomb of Bloomfield Hills, MI; and

**WHEREAS**, Christopher Ducomb meets the criteria approved by the City Council for the Offer to Purchase program and agrees to comply with the provisions of the City's Policy & Procedure regarding such purchases;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the residential vacant lot located at 250 Waverly, Highland Park, MI at the cost of \$500 to Christopher Ducomb.

Moved by Councilmember Lewis  
Supported by Councilmember Woodard

To table the above item. Yeas (4) Council Pro Tem McDonald, Council members Woodard and Lewis, Council President Patrick; Nays (1) Councilmember McClary; Absent (0).

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**09-19-VId**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL VACANT LOTS  
LOCATED AT 36 AVALON, 44 AVALON, 48 AVALON AND 12920 SECOND  
HIGHLAND PARK, MI 48203**

Moved by Councilmember McClary  
Supported by Council Pro Tem McDonald

**WHEREAS**, in accordance with Section 3-1 of the Charter of the City of Highland Park, "the City shall have power to manage and control finances, rights, interests, buildings, and property" of the City; and

**WHEREAS**, the City of Highland Park holds in its inventory a surplus of city owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the property located at 36 Avalon, 44 Avalon, 48 Avalon and 12920 Second; and

**WHEREAS**, the City received an offer to purchase 36 Avalon, 44 Avalon, 48 Avalon and 12920 Second from Shamayim Harris of Highland Park, MI; and

**WHEREAS**, Shamayim Harris meets the criteria approved by the City Council for the Offer to Purchase program and agrees to comply with the provisions of the City's Policy & Procedure regarding such purchases;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the residential vacant lots located at 36 Avalon, 44 Avalon, 48 Avalon and 12920 Second, Highland Park, MI at the cost of \$2,000 to Shamayim Harris.

Moved by Councilmember Lewis  
Supported by Councilmember Woodard

To table the above item. Yeas (3) Council members Woodard and Lewis, Council President Patrick; Nays (2) Council Pro Tem McDonald and Councilmember McClary; Absent (0).

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**FINANCE DEPARTMENT  
09-19-VIIa**

The Financial Statement for July 31, 2016 was received and filed.

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**09-19-VIIIb**

The following resolution was submitted for approval.

**RESOLUTION  
TO AMEND THE GENERAL FUND ACTIVITY BUDGET AS PRESENTED BY  
THE FINANCE DEPARTMENT AND MAYOR HUBERT YOPP AS OF SEPTEMBER 6,  
2016 FOR THE FISCAL YEAR 2016-2017**

WHEREAS, the City of Highland Park is required by the State of Michigan to periodically amend the annual operating budget to accurately reflect current operations; and

WHEREAS, members of the Highland Park City Council held a meeting on September 19, 2016 to review General Fund budget amendments for the year ending June 30, 2017; and

WHEREAS, the Finance Department has reviewed the current general fund expenditures for the year ending June 30, 2017 and would like to submit to the Highland Park City Council proposed budget amendments; (see attached Budget)

NOW, THEREFORE BE IT RESOLVED that the Highland Park City Council adopts the amended General Fund activity budget as presented by the Finance Department and Mayor Hubert Yopp.

BE IT FINALLY RESOLVED that a copy of this resolution becomes a part of the official records of the City of Highland Park.



Moved by Councilmember McClary

To take the budget amendment items collectively.

**Motion failed, lack of support**

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Moved by Councilmember Lewis  
Supported by Councilmember Woodard

To take each budget amendment item separately. Yeas (5); Nays (0); Absent (0).

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Moved by Councilmember Lewis  
Supported by Councilmember Woodard

To approve moving \$5,000 from LEIN Operations to Contractual Services for 30<sup>th</sup> District Court. Yeas (5); Nays (0); Absent (0).

\*

Moved by Councilmember Woodard  
Supported by Council Pro Tem McDonald

To approve wages for Press Secretary Marli Blackmon of \$14,400. Yeas (2) Council Pro Tem McDonald, Councilmember Woodard; Nays (3) Council members Lewis and McClary, Council President Patrick; Absent (0).

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Moved by Councilmember McClary  
Supported by Councilmember Lewis

To approve adding \$1,000 for Seminars/Training/Meeting/Travel & \$500 Professional Dues & Membership for Human Resources. Yeas (5); Nays (0); Absent (0).

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Moved by Councilmember McClary

To approve adding a line item for Yvette Robinson's cell phone of \$360 a year.

**Motion failed, lack of support**

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Moved by Councilmember McClary

To approve adding wages of Senior Coordinator Catheine Perkins of \$13,000 a year (\$250 per week).

**Motion failed, lack of support**

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**OUTSIDE COMMUNICATION  
09-19-VIII**

The following communication was received from Richard F. Carson, Business and Community Liaison for Detroit Job Corps Center.

Dear Council Members,

The National Director of the Office of Job Corps has issued a challenge to our 126 centers nationwide. The challenge is to hold a peace march on September 21, 2016 at 1pm. This date is the International Day of Peace. We want to march starting at our center north on Woodrow Wilson to Glendale. East on Glendale to Woodward. South on Woodward to Webb. West on Webb back to our center. We are asking for your permission and participation in this event. Please contact me your questions and response.

**It was moved by Councilmember McClary to refer this item to the Police Department. All council members were in agreement.**

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**ADJOURNMENT:**

Moved by Council Pro Tem McDonald  
Supported by Councilmember Lewis

To adjourn the meeting, motion carried, meeting adjourned at 9:49 p.m.

**CERTIFICATE**

I, hereby certify that the attached is a copy of the proposed minutes of the Regular Meeting held the 19<sup>th</sup> day of September, 2016 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



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Cidia Wicker-Brown, Deputy City Clerk