

**PROPOSED**

**MINUTES OF THE REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**February 20, 2017**

Council convened at 7:01 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember McClary and Council President Patrick. (4).

Absent: Councilmember Lewis (1) excused.

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Councilmember McClary

Supported by Councilmember Woodard

To approve the agenda as submitted and accept a revised resolution for agenda item #VI-b. Yeas (4), Nays (0), Absent (1).

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**APPROVAL OF MINUTES**

Tabled proposed minutes from December 19, 2016 **(No action taken)**

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Moved by Councilmember McClary

Supported by Councilmember Woodard

To approve the minutes from the Workshop Meeting held February 6, 2017. Yeas (4), Nays (0), Absent (1).

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Moved by Councilmember McClary

Supported by Council Pro Tem McDonald

To approve the proposed minutes from the Regular Meeting held February 6, 2017. Yeas (4), Nays (0), Absent (1).

**ORDINANCE: (TABLED)**

**02-20-V**

**PROPOSED ORDINANCE TO AMEND ORDINANCE 118; CHAPTER 802; SECTION 802.5 (a)  
LICENSE REQUIRED, TRANSFERABILITY;**

**An Ordinance to amend Part Eight of the Business Regulation and Taxation Code in order for both (a) require approval from the Highland Park City Council for a new business license and (b) require the new business license applicant or representative to appear before the Highland Park City Council at the meeting in which that new business is scheduled on the City Council agenda and has been cleared by the City Clerk to be voted on for approval prior to the opening of operation.**

**SECTION 1. The City of Highland Park does hereby ordain as follows: it is hereby ordained by the People of the City of Highland Park that it amends Ordinance 1118, Chapter 802; Section 802.5 (a) under License required; Transferability; Relocations, by amending through the addition language italicized below.**

**CHAPTER 802; SECTION 802.5**

- (a) No person shall, directly or indirectly, operate, conduct, maintain or manage and commercial, industrial or rental establishment without first obtaining license therefor from the City in the manner prescribed in this chapter. All licenses, when issued, shall name a specific person and shall not be transferable to any other person, whether related or unrelated. All new business licenses shall require the approval from the Highland Park City Council and any new business license applicant or its representative is hereby required to appear before the Highland Park City Council at the meeting in which that new business license is listed on the meeting agenda and has been cleared by the City Clerk to be voted on for approval prior to the opening of operation.**

## **NO ACTION WAS TAKEN**

**MAYOR:**

**02-20-VI-a**

**RESOLUTION TO AMEND LEGAL DEPARTMENT BUDGET**

**Moved by Councilmember McClary**

**Supported by Councilmember Woodard**

**WHEREAS, James McGinnis has been acting as outside counsel on a number of matters for the City of Highland Park; and**

**WHEREAS, due to additional legal work performed by the McGinnis Law Firm, additional funds are needed; and**

**WHEREAS, the Legal Department is proposing that \$20,000 be allocated from the law firm of Lewis and Munday, line item 101-210-826-100, to the McGinnis law firm, line item 101-210-826-175, to provide the additional funding as, and if needed,**

**NOW, THEREFORE BE IT RESOLVED, that the City Council approves the Legal Department budget amendment proposed above. Yeas (4), Nays (0), Absent (1).**

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**02-20-VI-b**

**RESOLUTION TO AMEND BUDGET FOR EMERGENCY REPAIRS AT FORD RECREATION CENTER**

**Moved by Councilmember McClary**

**Supported by Councilmember Woodard**

**WHEREAS, the cost of repairs for both burglary events at the Ford Recreation Center ("Rec Center") has resulted in a need to increase the funds originally allocated for the Rec Center repairs; and**

**WHEREAS, additional funds are needed for burglary repairs and architectural services related to those repairs, which include:**

**Replacement of Existing Fire Alarm System/Panel and all ancillary components for approval by the State of Michigan Fire Marshal**

**Estimated Cost for All Emergency Electrical Power Restoration for the Second Burglary Event;**

**Electrical Service Work to include replacement of Exit and 10 Emergency Light Units, New Service Panel to include 40 Circuits, New 45KVA Transformer, Replacement of Light Fixtures in the Gymnasium, Office Area and Score Board that were damaged due to the Burglary**

**All Emergency Board up work performed the day after the Burglary on Tuesday, January 17<sup>th</sup> and Sunday February 12<sup>th</sup>**

**Replacement of Hollow Metal Rear Entry Door, Replacement of IT Closet Doors, Cleanup and ancillary Ceiling Tile Replacement;**

**EBC Project Management based upon approx. 40 hours, Daily Inspections, Compliance w/Specifications, CED interface, Punch List Development, Warranty/Turnover Operations;**

**Field Measuring Design Development, Construction Drawings, Specifications, Preliminary Interior Concept \* Preliminary Estimate for each Phase of Work;**

**and;**

**WHEREAS, the cost for these repairs has been estimated in the amount of \$79,977.13; and**

**WHEREAS, a budget amendment in the amount of \$80,000.00 is needed to cover the cost of the repairs stated above.**

**NOW THEREFORE BE IT RESOLVED, that the City Council approves a budget amendment in the amount of \$80,000.00 for repairs needed at the Rec Center. Yeas (4), Nays (0), Absent (1).**

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**OUTSIDE COMMUNICATIONS:**

**02-20-VII-a**

**The following communication was received from the Highland Park Business Association.**

**The Highland Park Business Association (HPBA) is requesting to be added to the agenda for the next City Council meeting on Monday, February 20, 2017 to discuss plans for the 8<sup>th</sup> Annual Highland Park Music Festival on the grounds of the McGregor Library and the vacant lot next to City Hall.**

**We will be requesting permission to access the grounds of the library for landscaping, set-up and clean-up purposed from July 17 thru July 24, 2017. The dates of the actual event are July 20-22 2017.**

**The HBA has sponsored the Music Festival for the last seven years as a free event for the community to promote a positive image of Highland Park, provide a venue for family entertainment and to promote economic development for local businesses. The Music Festival has evolved into a summer "Homecoming" for Parkers to come back and visit family and friends. We appreciate the support of the Mayor and the City Council, over the last seven years and we look forward to our continued collaboration.**

**Thanking you in advance for your assistance.**

**Council requested that the President or Vice President be contacted and attend the next council meeting. Yeas (4), Nays (0), Absent (1).**

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**02-20-VII-b**

**The following communication was received from Wayne County, Land Resource Management Division.**

**RE: WAYNE COUNTY SPONSORED HOUSEHOLD WASTE COLLECTIONS**

**Wayne County Department of Public Service's Land Resource Management Division (LRMD) is pleased to announce the scheduled countywide Household Hazardous Waste (HHW) collections for 2017.**

**The HHW collections run from 8:00 a.m. to 2:00 p.m. and are scheduled for:**

**Saturday, April 22, 2017 at Romulus Civic Center (Parking Lot) 11111 Wayne Road  
Romulus**

**Saturday, June 10, 2017 at Henry Ford Community College located at 5101 Evergreen Road, Dearborn:**

**Saturday, August 12, 2017 at Westland Shopping Center located at 35000 Warren Road and Nankin Blvd in Westland; and**

**Saturday, October 7, 2017 at Wayne County Community College District Downriver Campus located at 21000 Northline Road, Taylor**

**These collections are open to Wayne County residents only. Please help us, as always, to make them successful by spreading the word within your community. Please contact RMD at 734-326-3936 if you have any questions.**

**ADJOURNMENT:**

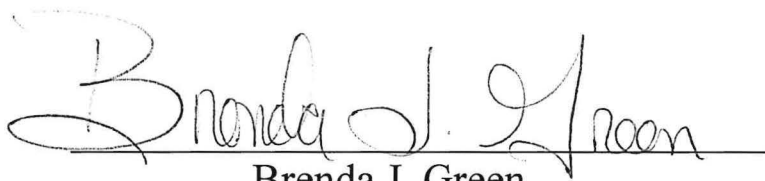
**Moved by Councilmember McClary**

**Supported by Councilmember Woodard**

**To adjourn this meeting; motion carried meeting adjourned at 9:17 p.m.**

CERTIFICATE

I, hereby certify that the attached is a true copy of the proposed minutes of the Regular Meeting held on the 20<sup>th</sup> day of February 20, 2017 and that said proposed minutes are available for public inspections at the address designated on the posted public notice.

A handwritten signature in cursive script that reads "Brenda J. Green". The signature is written in black ink and is positioned above a horizontal line.

Brenda J. Green  
City Clerk