

MINUTES OF THE REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL

February 18, 2019

Council convened at 7:06 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Lewis, Councilmember Bates and Council President Patrick. (5).

Absent: None

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Council Pro Tem McDonald

Supported by Councilmember Bates

To approve the agenda with two additions.

Mr. Hurley representing HP Housing Commission.

Resolution to accept indigent defense fund grant from the State of Michigan.

Yeas (5), Nays (0), Absent (0)

APPROVAL OF MINUTES

Moved by Councilmember Lewis

Supported by Councilmember Woodard

To approve the minutes from the Workshop Meeting held February 4, 2019. Yeas (5), Nays (0), Absent (0).

Moved by Council Pro Tem McDonald

Supported by Councilmember Lewis

To approve the minutes from the Regular Meeting held February 4, 2019. Yeas (5), Nays (0), Absent (0).

FINANCE:

Submission of Monthly Financial Statement January 23, 2019.

Moved by Councilmember Lewis

Supported by Councilmember Woodard

Receive and file the Monthly Financial Statement January 23, 2019. Yeas (5), Nays (0), Absent (0).

30th DISTRICT COURT:

The following resolution was submitted for approval.

Moved by Councilmember Woodard

Supported by Councilmember Lewis

WHEREAS, the State of Michigan, under the Michigan Indigent Defense Commission Act of 201 (MCL 780.981-780-1003), requires minimum standards which are designed to ensure that the provision of indigent criminal defense services meet constitutional requirements for effective assistance of counsel, and

WHEREAS, the City of Highland Park applied to the Michigan Indigent Defense Commission for grant funds in order to implement the State mandated requirements, and

WHEREAS, the City has received notification from the Michigan Indigent Defense Commission advising of its intent to award the amount of 82,727.90 in order to fund implementation, and

WHEREAS, the City has a local match requirement of \$13,500.00 available in the approved 2018-2019 budget appropriated for operation of the 30th District Court, and now therefore,

BE IT FINALLY RESOLVED, that the Highland Park City Council hereby authorizes the appropriate City officials to do all things necessary to accept the award of Michigan Indigent Defense Commission Grant#2019-93 in the amount of \$82,727,90 to comply with the grant agreement/guidelines, and to budget the appropriate revenue and expenditure accounts in Fund 60 (Indigent Defense Fund) for the 2018-19 budget year as well as any subsequent fiscal years that these funds remain available from the grantor. Yeas (5), Nays (0), Absent (0)

LEGAL:

Mr. Hurley representing the Highland Park Housing Commission requested name change on deed.

Moved by Councilmember Woodard

Supported by Councilmember Bates

Approve transfer of deed located at 11736 Hamilton deeded in the City of Highland Park name in error to be changed and deeded to Highland Park Housing Commission 13725 John R. Highland Park, Mi. Yeas (5), Nays (0), Absent (0).

DEPARTMENT OF PUBLIC SERVICES:

The following resolution was submitted for approval.

Moved by Council Pro Tem McDonald

Supported by Councilmember Bates

PARKING LOT LIGHTS MAINTENANCE AT DHHS 13233 HAMILTON

WHEREAS, the Sublease and Addendum #1 to the Sublease between the City of Highland Park ("Lessor") and the Department of Technology, Management & Budget ("Lessee") for 13233 Hamilton Avenue, Highland Park, Michigan being used by the Department of Health and Human Services ("DHHS"), provides the following on Notification and Lessor Obligations; and

WHEREAS, Article III, Paragraph 3.1 (s) states that "The Lessor shall keep the Leased premises in good repair, and able to perform and operate as designed free from dangerous or defective conditions, and in tenantable condition, and at the Lessor's sole expense, property and in a manner customarily accepted by the skilled trades, make all repairs and/or replacements, structural or nonstructural of whatever nature", and

WHEREAS. The City was notified by Brian Garden, Program Manager, Department of Health and Human Services, that no lights in the parking lot were functioning, resulting in an unsafe condition for DHHS employees; and

WHEREAS, due to high dollar value we solicited a quote from Allied, which is our Council approved maintenance contractor, and two other vendors (see attached); and

BE IT RESOLVED by The City Council of the City of Highland that DPW be allowed to enter into a contract with Interactive Energies Group for \$13,174.44. Yeas (5), Nays (0), Absent (0).

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The following resolution was submitted for approval.

Moved by Council Pro Tem McDonald

Supported by Councilmember Bates

RESOLUTION TO PAY INVOICES FOR LIGHTING MAINTENANCE/UPGRADES

WHEREAS, the office trailer in the Highland Park yard was dilapidated and unsafe and the yard itself had inadequate lighting to ensure the safety of police and fire as they refuel their vehicles during off hours; and

WHEREAS, the trailer company wanted to remove the existing trailer from their inventory so they replaced it with a newer at no additional rental cost to the City; and

WHEREAS, the Court required updating of all low-voltage wiring for internet and phones in offices and old cubicle areas; and

WHEREAS, Interactive Energies Group replaced and upgraded burned out lighting in the yard and installed lighting on the new office trailer and upgraded wiring in the Court at a cost of \$14,747.14; and

WHEREAS, he quoted amount is available in the Department of Public Works budget and in the Court budget;

NOW THEREFORE, BE IT RESOLVED that the City Council approves the payment of \$14,747.14 to Interactive Energies Group. Yeas (2) Council Pro Tem McDonald Councilmember Bates, Nays (3) Councilmember Lewis, Woodard and Council President Patrick, Absent (0).

The following resolution was submitted for approval.

Moved by Council Pro-Tem McDonald

Supported by Councilmember Lewis

RESOLUTION TO ACCEPT QUOTE FOR DOOR REPLACEMENTS

WHEREAS, as part of an ongoing effort to enhance safety measures and upgrade the City's infrastructure, the City of Highland Park Department of Public Works quoted door replacements for the police station and City Hall boiler room exterior doors that are rotted out; and

WHEREAS, Jan Door, a company that specializes in installing such doors, has quoted a price of \$2,295 for the police station door and \$2,495 for the boiler room door for a total of \$4,790 and

WHEREAS, the quoted amount is available in the Department of Public Works budget; and

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the quote of \$4,790 to replace the two doors. Yeas (5), Nays (0), Absent (0).

TREASURE/ASSESSOR

The following resolution was submitted for approval.

RESOLUTION APPROVING LaBELLE TOWERS FOR TAX EXEMPTION UNDER MCL 211.7d

WHEREAS, under MCL.211.7d (1), the Housing Exemption for Elderly and Disabled Families "housing owned and operated by a nonprofit corporation or association, by a limited dividend housing corporation, or by this state, a political subdivision of this state, or an instrumentality of this state, for occupancy or use solely by elderly or disabled families is exempt from the collection of taxes; and

WHEREAS, LaBelle Towers is currently owned by the LaBelle Tower Limited Dividend Housing Association, LP and is a member of the Senior Citizens Cooperative Housing Tax Exemption Program; and

WHEREAS, in accordance with the requirements of MCL 211.7d the owner has filed a Request for New Senior Citizens and/or Disabled Housing Tax Exemption with the City of Highland Park's City Assessor to continue the exemption;

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves LaBelle Tower's claim for exemption pursuant to the statute referenced above. Yeas (5), Nays (0), Absent (0).

OUTSIDE COMMUNICATION:

The following communication was received from Highland Park Business Association.

The Highland Park Business Association (HPBA) is requesting o be added to the agenda for the next City Council meeting on Monday, February 18, 2019, to request permission to use the grounds of the McGregor Library and the vacant lot next to City Hall for the 10th Annual Highland Park Music Festival on July 18-21, 2019. We are requesting permission to access the grounds of the library for landscaping, set-up and clean-up purposes from July 8-12, 2019.

The HPBA has sponsored the Music Festival for the last nine years as a free event for the community to promote a positive image of Highland Park, provide a venue for family entertainment and to promote economic development for local businesses. The Music Festival has evolved into a summer "homecoming" for Parkers to come back and visit family and friends. We appreciate the support of the Mayor and the City Council, over the last nine years and we look forward to our continued collaboration.

**Moved by Councilmember Bates
Supported by Councilmember Lewis**

To approve the request from Highland Park Business Association regarding its Annual Music Festival July 18-21, 2019. Yeas (5), Nays (0), Absent (0).


ADJOURNMENT:

**Moved by Council Pro-Tem McDonald
Supported by Councilmember Lewis**

To adjourn this meeting; motion carried meeting adjourned at 8:45 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of a Regular Meeting held on the 18th of February 2019. Minutes are available for public inspection at the address designated on the posted public notice.



Brenda J. Green, City Clerk