

**CITY OF HIGHLAND PARK
BUILDING DEPARTMENT
12050 WOODWARD AVE. HIGHLAND PARK, MI 48203
(313) 252-0050 EXT. 209
building@highlandparkmi.gov**

FOR OFFICE USE ONLY

PERMIT #: _____

DATE ISSUED: _____

BY: _____

CONCRETE FLATWORK PERMIT APPLICATION

JOB ADDRESS: _____

OWNER'S NAME: _____ PHONE: _____ FAX: _____

OWNER'S ADDRESS: _____ CITY: _____ ZIP: _____

APPLICANT: _____ PHONE: _____ FAX: _____

APPLICANT'S ADDRESS: _____ CITY: _____ ZIP: _____

E-mail address: _____

FEES & WORK DESCRIPTION:

FOR OFFICE USE ONLY

| | <u>FEES</u> | <u>PAID</u> |
|--------------------------------|-------------|-------------|
| Permit: _____ | _____ | _____ |
| Registration: _____ | _____ | _____ |
| Investigative Fee: _____ | _____ | _____ |
| Other: _____ | _____ | _____ |
| TOTAL: _____ | _____ | _____ |
| Department Approval: _____ | | |
| Date approved for issue: _____ | | |

| No. of Inspections | Type of Inspection or Fee | Fee | Cost (No. x Fee) |
|--------------------|-------------------------------------|---------|------------------|
| Required | Administrative Fee | \$50.00 | \$50.00 |
| | Flatwork Form Inspection | \$75.00 | |
| | Right-of-Way Form Inspection | \$75.00 | |
| | Right-of-Way Restoration Inspection | \$75.00 | |
| | Other _____ | | |
| | TOTAL FEES: | | |

All concrete shall be a minimum of four (4) inches thick throughout (aprons and sidewalk across driveways are 6" or 8") and shall be placed on a four (4) inch compacted sand or aggregate base. Where the underlying soils have been disturbed in the past twenty-four (24) months, compaction tests, borings and/or reinforcement may be required. Concrete shall have a minimum compressive strength, at twenty-eight (28) days, of three thousand two hundred (3,200) pounds per square inch.

DESCRIPTION OF WORK: _____

PLAN REVIEW: A grading plan shall be provided for all new concrete placement clearly showing the existing and proposed grading and drainage. The Building Official may waive this requirement when, in his opinion, it can be demonstrated that adequate drainage exists on the site. A grading plan may be required for replacement work if there is evidence of current or previous drainage problems on the site. A site plan showing the dimensioned location of all concrete must be attached.

REQUIRED PLAN ATTACHED? NO YES

AFFIDAVIT: I hereby certify that I have obtained, read, understand and will comply with all the requirements in the City's "Sidewalks, Driveways and Flatwork" handout and the requirements listed above and that concrete will not be poured until it has been inspected and approved by the Inspector. I also understand it is my responsibility to arrange for necessary inspections with 24 hour's notice.

APPLICANT'S SIGNATURE DATE DRIVER'S LICENSE NUMBER DATE OF BIRTH

FEE INFORMATION ON REVERSE SIDE

CONCRETE PERMITS

- 1.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 1.2 Permit Fees: Permits and fees are non-refundable after work has started and non-transferable.

Cutting, repair, sawing, removal, replacement or modification of public sidewalk, street surface, aprons, curb and gutter and all other ROW work.

\$75.00 per required inspection

(A minimum of a form inspection and a restoration inspection is required.)

Concrete flatwork \$75.00 per inspection.

- 1.3 Contractor registration fee: \$15.00
- 1.4 An investigative fee equal to the permit fee shall be assessed if a permit was not obtained prior to commencement of work.