

**MINUTES OF THE VIRTUAL & IN-PERSON REGULAR MEETING  
OF THE HIGHLAND PARK CITY COUNCIL**

**June 3, 2024**

Council convened at 7:00 p.m. with Council President Thomas presiding.

Present: Council Pro Tem Robinson, Councilwoman Manica, Councilman Ash-Shafii, and Council President Thomas (4).

Absent: Councilwoman Martin (1) excused.

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Councilman Ash-Shafii  
Supported by Council Pro Tem Robinson

To approve the agenda as presented with the removal of item VIII. Yeas (4), Nays (0), Absent (1) Martin.

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**APPROVAL OF MINUTES**

Moved by Councilwoman Manica  
Supported by Council President Thomas

To approve the minutes of the In-Person and Virtual Regular Meeting held May 20, 2024. Yeas (3), Nays (1) Ash-Shafii, Absent (1) Martin.

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**TABLED ITEM  
06-03-24 V**

Moved by Councilwoman Manica  
Supported by Council President Thomas

The following item was tabled at the May 20, 2024 meeting.

**A RESOLUTION RECOMMENDING REVISIONS TO ZONING ORDINANCE  
CHAPTER 1210.02 REGARDING PLANNING COMMISSION MEMBERSHIP**

Moved by Councilwoman Manica  
Supported by Council President Thomas

To bring the item back from the table. Yeas (3), Nay (1) Robinson, Absent (1) Martin.

Moved by Councilwoman Manica  
Supported by Council President Thomas

**WHEREAS**, the Highland Park City Council recognizes the importance of efficient and effective governance in matters of city planning and development; and

**WHEREAS**, the Michigan Planning Enabling Act (Act 33 of 2008), specifically Section 125.3815(2), provides municipalities the flexibility to determine the composition of their Planning Commissions, with options for membership consisting of 5, 7, or 9 members; and

**WHEREAS**, the Highland Park Planning Commission, in its current configuration of 7 members, has determined through careful consideration and unanimous vote that a reduction in membership to 5 members would streamline decision-making processes, enhance efficiency, and maintain effectiveness in fulfilling its duties; and

**WHEREAS**, a smaller Planning Commission membership aligns with the evolving needs of Highland Park's planning and development landscape, ensuring agility and responsiveness to community needs and priorities.

**NOW, THEREFORE, BE IT RESOLVED**, that the Highland Park City Council acknowledges the recommendation put forth by the Highland Park Planning Commission to revise Zoning Ordinance Chapter 1210.02 to reduce the membership of the Planning Commission from 7 members to 5 members; and

**BE IT FURTHER RESOLVED** that the Highland Park City Council through this first reading, authorizes the necessary revisions to Zoning Ordinance Chapter 1210.02 to reflect the proposed change in Planning Commission membership and directs the appropriate City officials to initiate the process of amending the zoning ordinance to implement the revised membership structure for the Planning Commission. Yeas (2), Nay (2) Robinson and Ash-Shafii, Absent (1) Martin.

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**ADMINISTRATION**  
**06-03-24 VI**

The following resolution was submitted for approval.

**A RESOLUTION TO APPROVE THE PROPOSED BUDGET FOR THE PERIOD JULY 1, 2024  
TO JUNE 30, 2025 AS PRESENTED BY MAYOR GLENDA MCDONALD**

Moved by Councilman Ash-Shafii  
Supported by Council Pro Tem Robinson

To table to a Special Meeting Friday, June 14, 2024, at 6:00 p.m. Yeas (3), Nays (1) Thomas, Absent (1) Martin.

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**COMMUNITY DEVELOPMENT**  
**06-03-24 VII a**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THREE VACANT LOTS AT 41, 42 AND 44 BERESFORD TO  
DMC PROPRTY MANAGEMENT LLC**

\*\* No action, Item dies\*\*

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**06-03-24 VII b**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE SALE OF COMMERCIAL LOT AND STRUCTURE LOCATED  
AT 12011 HAMILTON TO BOBBY D. LEWIS, SR., ON BEHALF OF AN ENTITY TO BE  
FORMED**

Moved by Councilwoman Manica  
Supported by Council President Thomas

To table the above resolution. Yeas (4), Nays (0), Absent (1) Martin.

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**06-03-24 VII C**

The following resolution was submitted for approval.

**RESOLUTION TO SELL TWO VACANT RESIDENTIAL LOTS AT 126 AND 130 KENDALL  
TO HOLY GHOST TEMPLE CHURCH OF GOD IN CHRIST**

Moved by Councilwoman Manica  
Supported by Council Pro Tem Thomas

**WHEREAS**, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable, and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of parcels under its control; and

**WHEREAS**, the City of Highland Park is the owner of the vacant residential lots at 126 and 130 Kendall; and

**WHEREAS**, HOLY GHOST TEMPLE CHURCH OF GOD IN CHRIST, a Michigan non-profit corporation, owns the house of worship located at 809 Oakman Boulevard, Detroit, Michigan 48238 (immediately behind the vacant residential lots at 126 and 130 Kendall has submitted an offer to purchase application and paid \$50 non-refundable fee to purchase the vacant residential lots at 126 and 130 Kendall for the construction of a parking lot and community events; and

**WHEREAS**, all fees have been previously paid and there is no indebtedness to the City and all required clearances obtained from the Water Department, Treasurer, CED, and Legal Departments are signed off and the purchaser is ready to purchase the side lots; and

**WHEREAS**, the purchaser has not had any code violations within the past 18 months; and

**WHEREAS**, the purchaser shall secure the vacant lots, remove debris, and maintain the land in accordance with City ordinance within 14 days after closing; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council approves the sale of the vacant residential side lot located in Highland Park, MI at the cost of \$2,000.00 which has been determined and certified by the Assessor. Yeas (2) Manica and Thomas, Nays (2) Ash-Shafii and Robinson, Absent (1) Martin.

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**ENGINEERING  
06-03-24 VIII**

The following resolution was submitted for approval.

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITION AND DELETION OF CERTAIN MAJOR AND LOCAL STREETS WITHIN THE CITY OF HIGHLAND PARK PUBLIC RIGHT OF WAY, UNDER THE ACT-51 MILEAGE CERTIFICATION FOR CITIES AND VILLAGES**

Moved by Councilwoman Manica  
Supported by Council President Thomas

**WHEREAS**, it is necessary to furnish certain information to the State of Michigan to place the streets listed in Attachment A, within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

**WHEREAS**, the City of Highland Park does wish to decertify/vacate a portion of streets as listed in Attachment B.

**NOW, THEREFORE, BE IT RESOLVED**, that Highland Park Councilwoman Manica offered the following resolution and moved for the following:

1. That the center line of said added streets is as described in Attachment A to this resolution.
2. That said added streets are located within the City of Highland Park Right-of-Way and is under the control of City of Highland Park.
3. That said added streets are public streets and are for public street purposes.
4. That said added street is accepted into the municipal street system and is open to the public use before December 31, 2023.
5. That said deleted streets are listed in Attachment B to this resolution.
6. That said added and deleted streets are marked up in Attachment C to this resolution.

Supported by Council President Thomas. Yeas (3), Nays (1) Ash-Shafii, Absent (1) Martin.

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**COUNCIL AFFAIRS  
06-03-24 IX**

Moved by Councilman Ash-Shafii  
Supported by Councilwoman Manica

To suspend the rules. Yeas (4), Nays (0), Absent (1) Martin.

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The following resolution was submitted for approval.

**RESOLUTION TO AMEND CONTRACT WITH GFL ENVIRONMENTAL USA, INC. FOR  
WASTE DISPOSAL SERVICES**

Moved by Councilman Ash-Shafii  
Supported by Council Pro Tem Robinson

**WHEREAS**, on April 13, 2018, Highland Park entered into a contract with GFL Environmental USA, Inc., for waste disposal services which expired on June 30, 2023; and

**WHEREAS**, the contract provided for two one-year extensions if mutually agreed by both parties; and

**WHEREAS**, on May 1, 2023, the City approved a one-year contract extension with a new expiration date on June 30, 2024; and

**WHEREAS**, the City and GFL mutually agree to extend the contract for one additional calendar year to expire on June 30, 2025; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Highland Park approves an addendum to the GFL Environmental USA, Inc., contract to extend the contract to June 30, 2025. Yeas (4), Nays (0), Absent (1) Martin.

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**ADJOURNMENT**

Meeting adjourned by President Thomas at 9:29 p.m.

## **CERTIFICATE**

I hereby certify that the attached is a copy of the minutes of the In-Person and Virtual Regular Meeting held the 3<sup>rd</sup> day of June 2024 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk