

**MINUTES OF THE VIRTUAL & IN-PERSON REGULAR
MEETING OF THE HIGHLAND PARK CITY COUNCIL**

August 15, 2022

Council convened at 7:00 p.m. with Council President Clyburn presiding.

Present: Council Pro Tem Patrick, Councilmember McDonald, Councilmember Bates, Councilmember Armstrong, and Council President Clyburn (5).

Absent: (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

To approve the agenda with the removal of both items from Recreation, and the addition of an item from Administration, four items from Community Development and an item from Engineering. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Councilmember Armstrong
Supported by Council Pro Tem Patrick

To approve the minutes of the In-Person and Virtual Regular meeting held July 18, 2022. Yeas (5), Nays (0), Absent (0).

**ADMINISTRATION
08-15-22 V a**

The following resolution was submitted for approval.

**RESOLUTION TO ACCEPT FY22 DOJ BYRNE DISCRETIONARY COMMUNITY
FUNDING PROJECT GRANT**

Moved by Council Pro Tem Patrick
Supported by Councilmember Armstrong

WHEREAS, on June 7, 2021, the City approved the application sent to Senator Stabenow's Office for potential FY2022 budget allocation earmark projects; and

WHEREAS, on July 27, 2022, the City received notification from Senator Stabenow's Office that Highland Park was awarded a \$382,000 DOJ Byrne Discretionary Community Funding Project Grant; and

WHEREAS, this grant will be used for police training and equipment such as vehicles, radios, protective gear, etc.; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City accepts the FY2022 Byrne Discretionary Community Project Funding Grant in the amount of \$382,000. Yeas (5), Nays (0), Absent (0).

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08-15-22 V b

The following resolution was submitted for approval.

RESOLUTION TO APPROVE PAYMENT TO THE STATE OF MICHIGAN FOR MIOSHA VIOLATIONS FOUND AT THE POLICE DEPARTMENT MINI-STATION AND LOCK-UP

Moved by Councilmember Bates
Supported by Councilmember Armstrong

WHEREAS, the City of Highland Park does operate a Mini Station and Lock up; **and**,

WHEREAS, the City is in need of a new jail and which was and is beyond the reasonable financial capacity of the City to pay for the building at this time; **and**,

WHEREAS, MIOSHA issued violations which required the City of Highland Park to correct conditions at the facility which were in need of continuous maintenance, repair and/or replacement; **and**,

WHEREAS, MIOSHA issued two separate Violations and those corrections were not reported as completed timely; **and**,

WHEREAS, the City did appeal the imposition of the violations and fines, the appeal was denied by MIOSHA; **and**,

WHEREAS, those violations are corrected but were not cured during the period required by MIOSHA. Despite best efforts, and an appeal denied by MIOSHA, the City has been assessed \$36,350.00; **and**,

WHEREAS, the City has taken steps and corrected the violations, additionally the City has requested the assistance of the State, including the Office to the Governor to assist in financing the costs to replace the facility; **and**,

WHEREAS, the violations have been corrected and the conditions monitored as best as possible to prevent reoccurrence, while a funding source is sought for a new facility,

NOW, THEREFORE, BE IT RESOLVED, that the City of Highland Park approves the payment of \$36,360.00 to the State of Michigan for File No. 1264243 and 1356869. Yeas (4), Nays (1) Council Pro Tem Patrick, Absent (0).

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08-15-22 V c

The following resolution was submitted for approval.

RESOLUTION TO APPLY FOR FUNDING FROM THE DETROIT AREA AGENCY ON AGING SENIOR SOLUTIONS GRANT

Moved by Councilmember McDonald
Supported by Councilmember Bates

WHEREAS, the City received notification of funding opportunities to provide services to 60-plus older adults and caregivers under the Detroit Area Agency on Aging's FY 2023-2025 Multi-Year Plan; and

WHEREAS, applications for funding are due August 24th; and

WHEREAS, 21.8% of Highland Park citizens are 65 and older and 49.2% live in poverty (2020 census); and therefore, would benefit greatly from these services; and

WHEREAS, funding requests may include transportation, community service navigator, senior companion services (friendly reassurance) and home repair services; and

NOW, THEREFORE, BE IT RESOLVED, that the City approves applying for the Detroit Area Agency on Aging Senior Solutions Grant. Yeas (5), Nays (0), Absent (0).

CITY ADMINISTRATOR
08-15-22 VI

The following resolution was submitted for approval.

RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

BE IT RESOLVED, that the Highland Park City Council hereby approves the resolution between the City of Highland Park and Municipal Employee's Retirement System (MERS)

establishing authorized signatories for MERS contracts and service credit purchase approvals.
Yeas (5), Nays (0), Absent (0).

**CITY COUNCIL
08-15-22 VII**

Moved by Councilmember Bates
Supported by Council Pro Tem Patrick

To receive and file Highland Park Fire Department Incident Report. Yeas (5), Nays (0),
Absent (0).

**COMMUNITY DEVELOPMENT
08-15-22 VIII a**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL LOT AT 105 LOUISE TO
EJM HIGHLAND PARK, LLC**

Moved by Councilmember Bates
Supported by Councilmember Armstrong

WHEREAS, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant residential lot at 105 Louise; and

WHEREAS, The Means Logistic Park is a major development project, redeveloping a blighted area within the City, while adding hundreds of jobs and other economic benefits to the city; and

WHEREAS, there had been "hold out" land owners whose reluctance impacted the overall development; and

WHEREAS, the Means Logistics Park has negotiated with one of the "hold out" owners that are located within the greater footprint of the project; and

WHEREAS, one of the "holdout" owners have agreed to sell the properties located within the project conditioned upon being allowed to purchase this vacant residential lot.

WHEREAS, the City's assessor has given an assessed value exempt from taxes at the cost of

\$3,500; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant residential lot located in Highland Park, MI at the cost of \$3,500. Yeas (5), Nays (0), Absent (0).

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08-15-22 VIII b

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL LOT AT 208 MIDLAND
TO EJM HIGHLAND PARK, LLC**

Moved by Councilmember Bates

Supported by Councilmember Armstrong

WHEREAS, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant residential lot at 208 Midland; and

WHEREAS, The Means Logistic Park is a major development project, redeveloping a blighted area within the City, while adding hundreds of jobs and other economic benefits to the city; and

WHEREAS, there had been "hold out" land owners whose reluctance impacted the overall development; and

WHEREAS, the Means Logistics Park has negotiated with one of the "hold out" owners that are located within the greater footprint of the project; and

WHEREAS, one of the "holdout" owners have agreed to sell the properties located within the project conditioned upon being allowed to purchase this vacant residential lot.

WHEREAS, the City's assessor has given an assessed value exempt from taxes at the cost of \$3,500; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant residential lot located in Highland Park, MI at the cost of \$3,500. Yeas (5), Nays (0), Absent (0).

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08-15-22 VIII c

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL LOT AT 222 MIDLAND
TO EJM HIGHLAND PARK, LLC**

Moved by Councilmember Armstrong
Supported by Councilmember Bates

WHEREAS, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant residential lot at 222 Midland; and

WHEREAS, The Means Logistic Park is a major development project, redeveloping a blighted area within the City, while adding hundreds of jobs and other economic benefits to the city; and

WHEREAS, there had been "hold out" land owners whose reluctance impacted the overall development; and

WHEREAS, the Means Logistics Park has negotiated with one of the "hold out" owners that are located within the greater footprint of the project; and

WHEREAS, one of the "holdout" owners have agreed to sell the properties located within the project conditioned upon being allowed to purchase this vacant residential lot.

WHEREAS, the City's assessor has given an assessed value exempt from taxes at the cost of \$3,500; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant residential lot located in Highland Park, MI at the cost of \$3,500. Yeas (5), Nays (0), Absent (0).

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08-15-22 VIII d

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL LOT AT 48 PORTAGE
TO EJM HIGHLAND PARK, LLC**

Moved by Councilmember Bates
Supported by Councilmember Armstrong

WHEREAS, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant residential lot at 48 Portage; and

WHEREAS, The Means Logistic Park is a major development project, redeveloping a blighted area within the City, while adding hundreds of jobs and other economic benefits to the city; and

WHEREAS, there had been "hold out" land owners whose reluctance impacted the overall development; and

WHEREAS, the Means Logistics Park has negotiated with one of the "hold out" owners that are located within the greater footprint of the project; and

WHEREAS, one of the "holdout" owners have agreed to sell the properties located within the project conditioned upon being allowed to purchase this vacant residential lot.

WHEREAS, the City's assessor has given an assessed value exempt from taxes at the cost of \$3,500; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant residential lot located in Highland Park, MI at the cost of \$3,500. Yeas (5), Nays (0), Absent (0).

**ENGINEERING
08-15-22 IX**

The following resolution was submitted for approval.

A RESOLUTION GRANTING APPROVAL OF THE REVISED ALLEY AND STREET VACATION FOR THE HAMILTON CORRIDOR PROJECT

Moved by Councilmember Bates
Supported by Councilmember Armstrong

WHEREAS, the Street and Alley Vacation for Hamilton Corridor, LLC / EJM Highland Park LLC Site Plan was passed and adopted on April 4, 2022 by the votes of Highland Park City Council.

WHEREAS, the Engineering Department has approved of alley and street vacation as part of the site plan review process on April 20, 2022.

WHEREAS, the Engineering Department approves of the revision which reserves an easement for public utility purposes in the vacated alleyways, and;

BE IT RESOLVED, that the City of Highland Park grants approval of the revision of the applicant's application for alley and street vacation for the Hamilton Corridor Project. Yeas (5), Nays (0), Absent (0).

FINANCE
08-15-22 X a

Moved by Council Pro Tem Patrick
Supported by Councilmember Armstrong

To receive and file the Monthly Financial Statement July 31, 2022. Yeas (5), Nays (0), Absent (0).

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08-15-22 X b

Moved by Councilmember Armstrong
Supported by Councilmember Bates

To adopt the submission of Fiscal Year 2022 – 2023 Adopted Budget. Yeas (5), Nays (0), Absent (0).

PUBLIC WORKS
08-15-22 XI a

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT TO REMOVE AND REPLACE
SIDEWALK ON THE SOUTHSIDE OF SEARS FROM SECOND TO
WOODWARD**

Moved by Councilmember McDonald
Supported by Council Pro Tem Patrick

WHEREAS, on June 6, 2022, the City approved a resolution to solicit bids for sidewalk repair/replacement for the south side of Sears from Second to Woodward; and

WHEREAS, this sidewalk is greatly needed because it provides a safe place for students to walk to school, run, skate, ride bikes, play, etc.; and

WHEREAS, an RFQ was posted on BidNet; and

WHEREAS, one bid was received from Carlette Construction for \$92,665 (see attached); and

WHEREAS, the City is recommending Carlette Construction based on prior experience with the City; and

NOW, THEREFORE, BE IT RESOLVED, that the City approves entering into a contract with Carlette Construction to remove and replace the sidewalk on the south side of Sears from Second to Woodward at a cost not to exceed \$92,665. Yeas (5), Nays (0), Absent (0).

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08-15-22 XI b

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT WITH P. K. CONTRACTING INC.
FOR CITY-WIDE STREET STRIPING**

Moved by Council Pro Tem Patrick
Supported by Councilmember McDonald

WHEREAS, the City approved resolutions to solicit bids to restripe selected streets in Highland Park; and

WHEREAS, there are streets in Highland Park whose street markings have become worn and require repainting (Second, Third, John R, Brush, Manchester, Glendale, Oakman, Oakland and Puritan); and

WHEREAS, the City posted an RFQ on BidNet and received one bid from P. K. Contracting for \$61,597.94 plus the cost of removing existing striping, if required, to complete the job successfully; and

WHEREAS, the City of Highland Park in conjunction with Highland Park Schools would like to protect its students and children by striping crosswalks at the intersections near George Washington Carver and Barber Elementary schools.

NOW, THEREFORE, BE IT RESOLVED that the City approves the contract with P. K. Contracting to restripe select streets in Highland Park for a cost of \$74,597.94 (includes removal of all existing striping for a cost not to exceed \$13,000).

**WATER
08-15-22 XII**

The following resolution was submitted for approval.

**A RESOLUTION TO APPROVE ADVERTISEMENT FOR REQUESTING
PROPOSALS FOR ADMINISTERING THE 2021 DRINKING WATER ASSET**

**MANAGEMENT (DWAM) GRANT BY THE STATE OF MICHIGAN DEPARTMENT
OF ENVIRONMENT, GREAT LAKES, AND ENERGY FOR THE CITY OF
HIGHLAND PARK**

Moved by Councilmember Bates
Supported by Councilmember McDonald

WHEREAS, the City of Highland Park previously received a Significant Deficiency Violation Notice from EGLE regarding April 11, 2016 regarding the existing water infrastructure; and

WHEREAS, the City of Highland Park is under an Administrative Consent Order (ACO) by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) formerly the MDEQ, effective July 28, 2017 regarding the existing water infrastructure; and

WHEREAS, in the past, as a result of exceeding the lead Action Level (AL) in 2019, the City of Highland Park is required under the administrative rules promulgated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399) to meet additional requirements including water quality parameter monitoring, source water monitoring, corrosion control treatment, and public education, as well as being mandated to replace a higher percentage of lead service lines; and

WHEREAS, the City of Highland Park received a grant award of \$459,040 from the Drinking Water Asset Management (DWAM) Grant program developed by EGLE under Michigan's new Clean Water Plan that invests in water infrastructure; and The grant shall assist the City of Highland Park with the annual Asset Management Plan (AMP) development and the Distribution System Materials Inventory (DSMI) as defined in Michigan's Lead and Copper Rule; and

WHEREAS, the Water Department will utilize grant funds to map all of the lead water service lines throughout the city to assist with planning future rehabilitation and replacement projects; and

BE IT RESOLVED, the City of Highland Park City Council approves the advertisement for requesting proposals for administering the 2021 Drinking Water Asset Management (DWAM) Grant by the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the City of Highland Park. Yeas (5), Nays (0), Absent (0).

ADJOURNMENT

Moved by Councilmember McDonald
Supported by Councilmember Armstrong

To adjourn the meeting, motion carried, meeting adjourned at 8:31 p.m.

CERTIFICATE

I hereby certify that the attached is a copy of the minutes of the In-Person and Virtual Regular Meeting held the 15th of August 2022 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk